



**Dinas a Sir Abertawe**

**Hysbysiad o Gyfarfod**

Fe'ch gwahoddir i gyfarfod

## **Pwyllgor Cyflawni Corfforaethol Addysg a Sgiliau**

**Lleoliad:** Cyfarfod Aml-Leoliad - Ystafell Gloucester, Neuadd y Ddinas / MS Teams

**Dyddiad:** Dydd Mercher, 26 Hydref 2022

**Amser:** 4.00 pm

**Cadeirydd:** Y Cynghorydd Mike Durke

**Aelodaeth:**

Cynghorwyr: J P Curtice, F M Gordon, B Hopkins, Y V Jardine, L R Jones, S Joy, S Pritchard a/ac T M White

**Gwyllo ar-lein:** <https://bit.ly/3V1WTYW>

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### **Agenda**

**Rhif y Dudalen.**

- 1 Ymddiheuriadau am absenoldeb.**
- 2 Derbyn datgeliadau o fuddiannau personol a rhagfarnol.**  
[www.abertawe.gov.uk/DatgeluCysylltiadau](http://www.abertawe.gov.uk/DatgeluCysylltiadau)
- 3 Cofnodion.** **1 - 3**  
Cymeradwyo a llofnodi cofnodion y cyfarfod(ydd) blaenorol fel cofnod cywir.
- 4 Cryfhau Arweinwyr Ysgol. (Llafar)**
- 5 Cynllun Gwaith.** **4**

**Cyfarfod nesaf:** Dydd Mercher, 23 Tachwedd 2022 am 4.00 pm

**Huw Evans**

**Pennaeth y Gwasanaethau Democrataidd**

**Dydd Mercher, 19 Hydref 2022**

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**Cyswllt: Gwasanaethau Democrataidd - (01792) 636923**

# Agenda Item 3



City and County of Swansea

## Minutes of the **Education & Skills Corporate Delivery Committee**

**Multi-Location Meeting - Gloucester Room, Guildhall / MS**

**Teams**

**Wednesday, 28 September 2022 at 4.00 pm**

**Present:** Councillor M Durke (Chair) Presided

**Councillor(s)**

F M Gordon  
S Joy  
T M White

**Councillor(s)**

B Hopkins  
Y V Jardine

**Councillor(s)**

L R Jones  
S Pritchard

**Officer(s)**

Gareth Borsden  
Sarah Hughes

Rhodri Jones  
Helen Morgan-Rees  
Melissa Perry

Democratic Services Officer  
Improvement and Monitoring Manager, Education  
Directorate  
Head of Achievement & Partnership Service  
Director of Education  
Solicitor

**Also present**

Councillor R V Smith Cabinet Member for Education & Learning

**Apologies for Absence**

Councillor(s): J P Curtice

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**14 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

**15 Minutes.**

**Resolved** that the Minutes of the Education & Skills Corporate Delivery Committee held on 27 July 2022 be approved and signed as a correct record.

**16 Estyn Inspection.**

The Chair referred to the excellent results of the recent Estyn inspection undertaken in Swansea.

He praised the Cabinet Member, Director and all her staff for the hard work undertaken and the superb results achieved.

**17 Education Information Update and Corporate Delivery Committee Work Programme 2022-2023.**

Sarah Hughes referred to the circulated report that presented the committee with comprehensive additional information relating to the Department as requested at the previous meeting.

Helen Morgan-Rees and Rhodri Jones spoke in support of the circulated report and indicated that following on from the excellent Estyn inspection the information contained in the report was a basis to move forward and progress in line with local, regional and national initiatives and ideas.

Further to the discussions at the previous meeting they outlined information regarding additional potential areas for inclusion in the draft work programme for 2022-2023, particularly around the current position relating to programmes aimed at strengthening school leadership and professional development for all school staff. The already strong provision and programmes in place is one that could be built on and improved going forward.

The challenges facing many schools in both retaining senior staff and encouraging staff to apply for the most senior positions was outlined and discussed.

Also included in the report was detailed information relating to the condition of older schools in Swansea, differing categories of schools (A-C), the number of schools in each category, environmental issues and carbon reduction strategy, investment in new schools and ongoing capital maintenance programme, establishment of a schools forum on climate change and the details of the numbers of catering/cleaning and school crossing patrol staff employed across the City.

Councillor Robert Smith also spoke further to the circulated report and officers comments and indicated that the report summarised well the current position of where the authority is relating to staff & leadership development.

Members of the committee asked various questions of the Officers and Cabinet Member relating to information outlined in the report and relating to issues around topic areas including improved support for governors, the energy crisis and implications for school budgets, staff retention and filling of senior leadership roles, potential for removing of unnecessary bureaucracy, getting feedback from headteachers or a potential survey and/or attendance and evidence gathering at future meetings by Heads, sharing current good practice by school clusters, utilising existing & established groups and forums to seek feedback from the most senior staff.

The Cabinet Member and Officers responded accordingly and outlined that regular feedback is received from schools on areas like ALN, SLAs and IT agreements. Further work and details would be needed on what information the committee would be seeking from any potential survey.

The Cabinet Member indicated that himself and Officers would report again verbally at the next meeting on the issues around improving school leadership.

**18 Work Plan**

The Chair spoke further to the circulated draft work plan.

He proposed that the following amendments to the plan:

Oct & Nov - Strengthening School Leaders.

Dec – Attendance & Inclusion.  
refer feedback on previous PDC report to Education Scrutiny.

Jan - Attendance & Inclusion.

Feb & March – Strengthened & Effective School Governance.

Members of the committee supported and agreed to the revised work plan.

The meeting ended at 4.53 pm

**Chair**

### Education & Skills CDC - Work Plan 2023-2023

Meeting Date	Agenda Items
2 June 2022	Workplan Discussion
27 July 2022	Education Department Update Workplan Report & Discussion
28 September 2022	Education Information Update and Corporate Delivery Committee Work Programme 2022-23 Strengthening School Leaders
26 October 2022	Strengthening School Leaders
23 November 2022	Strengthening School Leaders
14 December 2022	Attendance & Inclusion
25 January 2023	Attendance & Inclusion
15 February 2023	Strengthened and Effective School Governance
22 March 2023	Strengthened and Effective School Governance
26 April 2023	

Note: Progress Update on PDC report to Cabinet 21<sup>st</sup> July - Supporting the Challenges for Learners in Recovering from the Pandemic – referred to Education Scrutiny.